



# Muthusundar

ACCOUNTANT

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To,

Dear Sirs,

Greetings!

Subject: Job Application for the Position of Accountant.

I heard from a prominent job advertisement that your firm is currently looking for Accountant. I have 30 Years experience in the field of Accounts and I can handle all type of GST and Income tax works.

As per your advertisement, I have attached a copy of my resume for you to review.

I am truly interested to join your firm. I hope you will consider my application.

If I get this opportunity to work with your esteemed concern, I assure you that I shall discharge my duties to the entire satisfaction of my superiors.

I am truly grateful for this opportunity and I look forward your reply in this regard.

Thank you.

Yours Sincerely,

S.Muthusundar